



## Fees and costs amendment

- IOOF Employer Super
- IOOF Personal Super
- IOOF Pension

### For existing clients

**Before completing this form, it is recommended that you seek advice from a financial adviser to assist you in deciding whether to change the fees and costs applicable to your IOOF account.**

Please complete this form if you would like to change the fees and costs currently charged on your existing IOOF account to those described in the current IOOF Employer Super, IOOF Personal Super and/or IOOF Pension Product Disclosure Statements (PDS).

A copy of the current PDS is available to download at [www.ioof.com.au](http://www.ioof.com.au)

If you are unsure of the fees and costs currently charged on your account, please contact us or your financial adviser.

**Please complete these instructions in BLACK INK using CAPITAL LETTERS.**

### Step 1: Member details

Account number	<input type="text"/>	
Title (Dr/Mr/Mrs/Ms/Miss)	<input type="text"/>	Surname <input type="text"/>
Given name(s)	<input type="text"/>	
Date of birth	<input type="text"/> / <input type="text"/> / <input type="text"/>	

### Step 2: Fees for financial advice

**If you are a MySuper member you are unable to select the Member Advice Fee – Upfront in Step 2.**

Choose your fee option. Fees should be provided including GST. Where the default fee is not selected, all boxes for the relevant fee option must be completed. Blank boxes will default to nil.

**For Employer Super, if a member advice fee is selected, no other commissions or Adviser Service fee will apply.**

## (1) Member Advice Fee – ongoing or fixed term arrangement fee

### Section A

Which fee type would you like to establish?

**Ongoing**

The start date field is optional and if no start date is supplied, the fees will start when the application is processed. The form must be signed within 90 days of the start date or processing date.

Start date (optional)

/  /

**Fixed term arrangement**

Fixed Term Arrangement is for fees that cover a 12 month period or less. The form must be signed within 90 days of the start date.

Start date

/  /

End date

/  /

### Section B

The available fee options are:

Up to a maximum of 2.20% per annum of your account balance.

Percentage fee

% per annum  
(inclusive of GST)

**AND/OR**

Up to a maximum of \$18,000 per annum.

Flat fee (dollar amount)

\$  (inclusive of GST)

**Notes:**

- Maximum fees above include GST.
- For further information on member advice fees, please refer to the IOOF General reference guide (IOF.02).

## (2) Member Advice Fee – Upfront

Note: Please note this fee cannot be offered in conjunction with a fixed term arrangement.

Up to a maximum of 5.5% of each contribution.

Contributions

% (inclusive of GST)

Transfers/Rollovers (not applicable to transfers from existing accounts within IOOF)

% (inclusive of GST)

## (3) Member Advice Fee – Insurance (IOOF Employer Super and IOOF Personal Super only)

Up to a maximum of 50% pa of each insurance premium.

<input type="checkbox"/> Percentage fee	Primary: Death or Death and TPD cover	<input type="text"/>	% pa (inclusive of GST)
	Additional: Death or Death and TPD cover	<input type="text"/>	% pa (inclusive of GST)
	Income protection cover	<input type="text"/>	% pa (inclusive of GST)

**OR**

Up to a maximum of \$18,000 pa.

Flat fee (dollar amount) \$  pa (inclusive of GST)

**Notes:**

- Maximum fees above include GST.
- For further information on adviser remuneration and advice fees, please refer to the PDS.

### Step 3: Authorisation

I declare that:

- I have read and understood the current PDS for the product relevant to my existing IOOF account.
- I authorise the Trustee to apply the fees and costs disclosed in the current relevant PDS to my existing IOOF account.
- I authorise the Trustee to charge the member advice fee(s) selected in Step 2 against my account. The amount of any member advice fee(s) that are paid to my financial adviser, as agreed by me, will be an additional cost to me and charged against my account. If Step 2 is not completed, I authorise the Trustee to continue to apply the existing member advice fees (if any) that are currently against my IOOF account.
- I acknowledge and accept that I make this decision based on advice received from my financial adviser, or alternatively on my own accord having chosen not to seek financial advice.
- I am aware that the new fees and costs may be lower or higher than those already payable on my existing IOOF account.
- I am aware of the differences that will apply once this instruction to change the fees and costs is processed.
- I acknowledge and accept that once this instruction is processed and the change is made to my IOOF account, I cannot revert to the original pricing.
- I understand that any personal information provided in this form will be handled in accordance with the Trustee’s privacy policy, available at [www.ioof.com.au/privacy](http://www.ioof.com.au/privacy).

Member signature  Date  /  /

### Step 4: Financial adviser acknowledgement

By signing below, I confirm that the member signing this form is my client and that I have provided them with financial advice about the implications of changing the Administration Fee and any agreed Member Advice Fee(s) that are applicable to their IOOF account.

Financial adviser name

Licensee name

Contact name

AFS license number  Adviser code  Dealer code

Financial adviser signature  Date  /  /

Please sign and return this form to:

**Post** Reply Paid 264, Melbourne, VIC 8060  
**Email** [clientfirst@ioof.com.au](mailto:clientfirst@ioof.com.au)  
**Facsimile** 03 6215 5933  
**Telephone** 1800 913 118